

University of Arkansas at Little Rock
William H. Bowen School of Law
Grade Appeals Procedures

If a student is dissatisfied with a grade, then ...

- " The student speaks to the professor about the grade.
- " If the student is still dissatisfied with the grade, then the student may pursue a grade appeal.

! File a grade appeal petition with the Associate Dean.

- " The grade will not be changed unless the faculty member graded in an arbitrary and capricious manner.
- " Submit a written statement setting forth in detail the basis of appeal; i.e, the reasons why the faculty member graded in an arbitrary and capricious manner.
- " The faculty member must then submit a written statement "setting forth the basis for the grade given."
- " The Associate Dean must receive grade appeals by the following dates:
 - Spring and Summer grades must be appealed by November 15 of the following semester.
 - Fall grades must be appealed by April 15 of the following semester.
 - Grades received or changed after March 15 or October 15 must be appealed within 30 days of the entry of the grade.

! Receive a written decision on the grade.

- " If the Associate Dean upholds the grade, the student and the faculty member will receive a written notice of the decision and no further appeal is allowed.
- " If the Associate Dean believes the grade should be changed, the Associate Dean will submit a written report to the Dean.
- " If the Dean agrees that the grade should be changed, the student and the faculty member will receive a written notice of the decision and the registrar will be notified of the new grade.
- " If the Dean believes the grade should be upheld, the grade will not be changed and the student and the faculty member will receive written notice of the decision.

! All decisions are final.

- " Final decisions are the following:
 - the initial decision by the Associate Dean to either uphold the grade or to recommend a grade change;
 - the final decision by the Dean.
- " There shall be no further appeals from any final decision.