

SAMPLE RESUME FOR 1Ls

Elizabeth Marie Smith
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EDUCATION:

University of Arkansas at Little Rock William H. Bowen School of Law, Little Rock, AR
Juris Doctor expected May 200* GPA: 2.80; Rank: 41/119

Honors & Activities:

Recipient: Academic Scholarship - a pre-enrollment award based on strong academic credentials;
Member, Student Bar and American Bar Associations; member, Phi Alpha Delta Legal Fraternity; member, Arkansas Association for Women Lawyers - Student Division

Arkansas State University, Jonesboro, AR
Bachelor of Arts, Political Science, May 200* GPA: 3.50
Dean's List: 8 semesters

Honors & Activities

President, Student Government Association; member, Gamma, Gamma Pi National Honor Society; member, Golden Key National Honor Society; chair, All-Campus Judicial Board; member, Young Democrats

WORK HISTORY:

Fall 200* through Spring 200* Arkansas State University Development Office. Worked 20 hours per week during four years of college to contribute to my tuition. Began as a receptionist; also assisted conducting market research for planned giving program as research assistant. Learned to organize and utilize limited work time to produce quality work for various employers.

Summers 200*, 200*, 200* Worked as the director's assistant and summer program activities coordinator at local community center to earn money for college expenses.

References and writing sample available upon request.